



CALIFORNIA POLICE ACCREDITATION COALITION

Meeting Minutes

June 14, 2012

Fresno PD Regional Training Center
6375 W. Central Avenue
Fresno, CA 93706

www.californiapac.org

Linda Kaus
President
Modesto Police Dept
(209) 572-9692

The meeting was held at the Fresno Police Department Regional Training Center, 6375 W. Central Avenue, Fresno, CA, 93706. The meeting was called to order at 09:55 a.m. by President Linda Kaus.

Welcome and Introductions (Agenda Items #1-2)

Linda welcomed the group and thanked everyone for their attendance.

Mark Mosier
Vice President
Hayward Police Dept
(510) 750-3916

Fresno Police Department Deputy Chief Robert Nevarez then welcomed the group and spoke for a few minutes about the City of Fresno and their relationship with CALEA. He also provided the group a handout depicting quadrants relative to where CALEA falls within an organizations level of importance. Fresno PD Sergeant Mindy Castro then provided the group with housekeeping information regarding the facility, offered morning refreshments and explained that lunch would be provided onsite at 1130 hours. Upon closing, Deputy Chief Nevarez thanked everyone for attending.

Nancy Morehead
Secretary
EBRP Police Dept
(510) 690-6503

Other members/agencies in attendance were:

Linda Kaus, Cindy Fuzie - Modesto PD
Mindy Castro, John Hall, Jaime Rios - Modesto PD
Lance Brede, Nancy Morehead – East Bay Regional Parks PD
Mark Mosier - Hayward PD
Doug Matteo, Krystal Hall, Patricia Redd - Alameda County Sheriff's Office
Kevin Davis, Tim Hinkson - CHP
Ed Pecinovsky – P.O.S.T.
Paul Malech – Oakland Housing Authority PD
Lon Milka – Rocklin PD
Paul Harman – UC Davis PD

Martha Villanueva
Treasurer
San Francisco State Univ.
(415) 338-3950

Presidents' Report (Agenda Item #3)

Maya Mitchell
CALEA Representative
(703) 352-4225 ext. 20

Linda passed around a sign-in sheet and a CALPAC roster for any updating as necessary. Linda then announced her recent retirement from Modesto PD and wanted to introduce her replacement, Cindy Fuzie. Linda will still work in a per diem status assisting Cindy and performing work as needed for the near future. Congratulations Linda on your well deserved retirement!!!

Agency Updates

(Agenda Item #3)

Linda reported that there were no agency updates in the last quarter. CHP advised the group that the CHP Academy will hold their initial onsite in the summer of 2013. CHP Lt. Kevin Davis provided some details of the pending assessment and we look forward to their successful onsite.

Vice President

(Agenda Item #4-5)

Mark Mosier has been taking meeting minutes for the last four meetings due to a vacancy in the Secretary position. Mark made a motion to approve the minutes from the March 8, 2012 CALPAC meeting, held in Pismo Beach, CA. CHP Ofc. Tim Hinkson forwarded the motion and Lt. Lance Brede from EBRP PD seconded the motion and the March 2012 minutes were then approved.

Mark had no other information to add at this time. Refer to Item # 19 for information related to the Secretary's Report as outlined in item # 5.

Treasurer

(Agenda Item #6)

Martha Villaneuva was unable to attend today's meeting, however she provided Linda with the information for this meeting. Linda then stated that CALPAC had an updated checking account balance of \$4,962.90 as of June 14, 2012. Additionally, all CALPAC agencies are current with their 2012 dues. Thank you all!

Post Update

(Agenda Item #7)

Ed Pecinovsky stated that POST is still awaiting their current FY 12/13 budget. POST held their summit on Crowd Control Management in San Diego on March 21-22, 2012 and Ed reported that it went extremely well with (25) Panelists talking on contemporary issues related to crowd control management.

On October 9-11, 2012, POST will hold a Safe Driving Symposium, again in San Diego. This is in response to statistics showing that only 50% of the officers killed in the line of duty in vehicle accidents wore seatbelts. POST Plan: LOA. Ed passed out a flyer for this event to all in attendance.

Committee Reports

(Agenda Item #8)

None.

Old Business

(Agenda Item #9)

Linda reported that there was a new update on the 501c status. Previously, the application had been submitted twice and was essentially "dead in the water." Based on the earlier motion, the Board set out to re-file the application. Mark Mosier then reported that he had agreed to re-file the documents using "LegalZoom." The order was filed on June 11, 2012 and as of this meeting it was under review. The Board approved reimbursing the associated costs with ordering LegalZoom back to Mark. Total amount was \$153.95.

Membership Dues Update (Agenda Item #10)

Linda advised that at present, all agencies have paid their 2012 dues.

Sacramento Request – CALEA Conference (Agenda Item #11)

Linda advised that after the City of Sacramento asked for the PAC's support for hosting a future CALEA Conference in 2013, she polled CALPAC agencies to get their opinion. Based on the responses from CALPAC agencies, she advised the City of Sacramento that CALPAC could only provide limited support and that it appeared after that phone call that they will not be seeking further consideration to host the event.

CALPAC Website Update (Agenda Item #12)

Linda advised that at Michael Cramer, San Francisco State University PD, has been working on the new website and that it is almost ready to roll it out. Linda advised it is looking good thus far and she will have an update at our meet PAC meeting in September.

Lifetime Membership Update (Agenda Item #13)

Linda advised that during our March 2012 PAC meeting in Pismo Beach, members approved a change in the Bylaws relating to Lifetime Memberships. Judy and Greg King, long-time Accreditation Managers at their respective departments and both current CALEA Team Leaders had filed applications asking to be approved for Lifetime Membership into CALPAC. Linda stated that Board members have approved their applications and the King's will be welcomed into the PAC.

New Business / General Discussion (Agenda Item #14)

There were numerous agencies that requested information since the March 2012 PAC meeting. Specifically, the following agencies sought out PAC information:

1. Hayward PD – Inquired about equipment acquisitions policies or procedures
2. Modesto PD – Wanted PAC information on Freedom of Speech
3. Rocklin PD – Wanted information on Standard 33.8.4 – Educational Requirements
4. Lake County SO and Modesto PD - Wanted PAC information policies or procedures relating to In-Custody Deaths
5. Rocklin PD – Wanted PAC information on whether they include Standard numbers embedded within their policy manuals
6. CSULA - Wanted PAC information on policies or procedures relating to Traffic Warnings
7. CHP – Wanted PAC information on Standard 44.1.2

In each instance, PAC agencies provided information back to the requesting agency. Thank you all for your assistance!

Change Notice 5.13 (Agenda Item #15)

Linda went over the changes announced in Change Notice 5.13 and then asked PAC agencies whether they loaded the 5.13 CACE-L update. ACSO reported that they loaded it and are having issues not but do not know if it is due to a software error on CALEA's end or their

County IT end. Other agencies reported they loaded it with no problem and most agencies have not yet downloaded it.

CALEA Standards Compliance Tracking Methods (Agenda Item #16)

Paul Malech of Oakland Housing Authority PD then spoke about their agencies transition to a non-CACE-L method for tracking CALEA Standards within their department. Modeled after a Coral Gables, Florida system, it involves moving to a 100% electronic accreditation process and utilizes an electronic task reminder system to alert staff that certain CALEA based documents are needed. In furtherance of this, Paul disseminated handouts and offered CD's with associated documents attached to PAC members that requested them.

Paul and other PAC agencies then talked about various Power DMS "issues" and ways to keep an agencies tracking system working to their specific requirements.

Appendix G (Agenda Item #17)

Linda took some time to talk about CALEA Manual Appendix G – File Maintenance and the alternate method in providing proofs of compliance for bulleted Standards.

At 1123 hours, a lunch break was initiated and the meeting resumed at 1200 hours.

UOF Video Demo and Training Syllabus' Overview (Agenda Item #18)

Fresno PD Training Academy staff provided a half-hour presentation related to how they train their field officers in UOF. This training syllabus', which includes actual videos of various UOF and shooting incidents from across the country, allow students to better interact during the training process and causes discussion inside and outside of the classroom setting. Statistics have shown that after attending a Shooting at Vehicles OIS training class, Fresno PD has seen a decrease in these types of incidents. Impressive!

Prior to Item # 19, Linda provided information related to the alternate CALPAC logo, conceived by Michael Cramer, San Francisco State University PD, in furtherance of the new website. As a result of this discussion, there was no unanimous decision made on switching one for the other. Here is a picture of the new and existing logos:



CALPAC Secretary Position (Agenda Item #19)

Linda reported that UC Davis Captain Joyce Souza would be retiring soon and as such the CALPAC Secretary position was once again open. Nancy Morehead offered to be the Secretary and with no others in attendance wanting the position, CHP Officer Tim Hinkson

made a motion to confirm Nancy to this position. This motion was seconded by Fresno PD Sgt. Mindy Castro and we are proud to have Nancy assume the Secretary +position!!! Congratulations Nancy!!!

On-Site Assessments

(Agenda Item #20)

Linda reported that San Francisco State University has their formal reaccreditation set for June 25-28, 2012. Alameda County Sheriff's Regional Training Center has their formal reaccreditation set for June 23-26, 2012. Good luck to both agencies!!!!

PAC President Meeting – April 2012

(Agenda Item #21)

Linda reported that in April 2012, she was included in a PAC President meeting, which included discussion in:

- Standards Manual Chapter 3 – Agencies having contracts or MOU's to provide Law Enforcement Services now have to be in compliance with this Chapter regardless if there is a fee or not.
- CALEA wanted to inform everyone that as of July 2013, the only way agencies will get their Standards Manual will be through Power DMS.
- Agencies scheduling an initial or reassessment needs to give a minimum of (6) months notice to CALEA and agencies wanting Accreditation with Excellence needs to inform CALEA a minimum of (3) months prior to the assessment.

Summer 2012 CALEA Conference - Scottsdale

(Agenda Item #22)

The following agencies will have staff attending the July 2012 Scottsdale conference:

- Fresno PD
- Modesto PD
- POST
- Easy Bay Regional Parks

CALEA E'Communique

(Agenda Item #23)

Linda talked about the recent CALEA E'Communique that was sent out and that it is important to read these thoroughly.

Open Discussion

(Agenda Item #24)

Paul Harmen of UC Davis PD is seeking policies or procedures relating to the remedial training of officers after having been involved in a shooting or use of force incident.

Roundtable

Congratulations go out to Captain **Kerry Jackson** and Sheriff's Technician **Krystal Hall** for receiving their Master's with Honor's in Executive Management and Public Administration, awarded this April 2012!!!!!! We are all proud of you two!!!!!!

The remaining PAC meetings in 2012 are as follows:

September 20, 2012: **Modesto**

December 2012: **Alameda County Training Academy**

Other

The meeting was adjourned at 1311 hours.

Reminder >> Check your CALPAC website. The website can be accessed at www.californiapac.org. To enter the “members only” section, please contact one of the Board members to obtain the login and password. FYI - We are in the process of changing webmasters and the website may be under construction at some time or point. If you cannot get into the site, revisit it at a later time. We apologize in advance!